**MARTIN and MARTIN DALES**

**PARISH COUNCIL MEETING**

These are the **draft** minutes of the Martin and Martin Dales Parish Council Extraordinary Meeting held on 25th January 2021 and will not be agreed until the next meeting of the Council.

No members of the public present:

Present: Cllrs. Kendrick, R. Millband, G. Charles, L. Porter, S. Barrie and the Clerk (via zoom)

**1. Apologies**

Cllr. Ogden, Charles and Jenkins

**2. Declarations of Interest**

None

**3. Minutes of the last meeting held on 5th January 2021**

**Minutes agreed as correct .**

**Proposed: Cllr. Barrie Seconded: Cllr. Millband**

**All agreed**

**4. County and District Councillor Remarks**

Cllr. Ogden had sent an update email to the Council (available on request) the main issue is the Budget and the also the Council have employed Covid Marshalls paid by the Government.

Cllr. Kendrick has also sent a report. The speeding situation continues to be a concern.

Cllr. Millband updated the Council on the request for larger signs when putting up the signs for the planned speed restriction near Eclipse.

Cllr. Porter reported the 30mph sign down at the end North Drove.

**Agreed: Another speed check to take place outside the Public House. Also, the potholes will be looked at again as they are causing water to be splashed up to the windows.**

**Cllr, Kendrick is looking to replacing the speeding signs on the Martin to Woodhall Spa road.**

**Cllr. Millband to contact Cllr. Kendrick re: minor outstanding work. All Councillors to forward to Clerk any small jobs that they think needs doing.**

**North Drove 30mph sign to put on Fix-my-Street.**

**5. Planning**

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| --- |
| 20/1762/TCA |
| T1 / T2 Conifer - fell |
| 43 High Street, Martin, Lincoln, Lincolnshire, LN4 3QY |
| Martin - No CommentProposed Site at Owl Barn Martin Moor Metheringham Lincoln Planning Reference 19/1744/FUL Appeal Reference APP/R2520/W/20/3263258- No Comment |

**6. Highways**

Already discussed.

**Agreed:**

**The Clerk to check the work on the hedge of the small green at the bottom of Wyatt Close as this has not been cut.**

**7. Parish Items**

**7.1 Playpark**

7.1.1 Equipment

The Swingo has been ordered and the parts have also been ordered for the repairs.

**Repairs to be undertaken by the Cllrs. Barrie and Jenkins.**

**The Swingo has been requested to be installed in early Spring.**

**7.1.2 Trees**

Cllr. Barrie informed the Council that the work on the trees will commence on the 1st February

The Council will pay the £1200 towards the costs, remainder of the cost to be paid by the School Trustees.

**Agreed: Cllr. Barrie to monitor the work undertaken and will ask for the invoice to be sent asap.**

**7.1.3 Parishioner Trees**

This work has already started and someone will be coming some time in February. The Car Park will be closed for Health & Safety whilst the work is undertaken possibly 1 or 1.5 days.

**7.1.4 Future Developments**

**Agreed: Further development to be discussed when the above work is completed.**

**7.2 SID**

**Agreed: Cllrs. Porter, Barrie and Millband to manage the SID. Cllr. Barrie to collect the keys etc from Cllr. Charles.**

**The above Councillors will also help with putting up the new signs and Cllr. Barrie to collect the signs from Cllr. Jenkins.**

**It is possible in the future the Council will consider a solar panel SID.**

**Clerk to follow up the initial enquiry with regard to the electricity supply including the new one sited in Metheringham.**

**7.3 Grounds Maintenance 2021-2022**

As requested, the current gardener has been informed, he is no longer required.

**Agreed: Cllr. Jenkins to undertake the grass cutting etc on a voluntary basis and out of pocket expenses will be paid.**

**7.4 Land Registry**

**Agreed: The cost of legal fees to be paid as quoted to be paid. £1500 plus vat and disbursements.**

**Cllr. Millband to be sent all the details and will act as the representative for the Council to authorise the legal agents to register the two plots of land with the Land Registry. (Instructions originally raised by Cllr. Jenkins.)**

**Proposed: Cllr. Barrie Seconded: Cllr. Millband**

**All agreed**

**Cllr. Jenkins has lodged all legal documents for safe keeping at the solicitors.**

**All future actions to be on the agenda in full Council for agreement.**

**7.5 Footpaths**

The Chair has already written to the Parishioners informing them of the Council’s decision not pursue the opening of the footpaths.

**Agreed: Cllr. Barrie drafting letter to the Footpaths Officer and will distribute to the Council in draft confirming the decision made the meeting in December.**

**7.6 Litter Picking**

The Council considered whether that, as part of a financial review, it was possible for litter picking to be done on a voluntary basis.

**Agreed: All but one of the Parish Councillors present wanted to keep the role of Litter Picker as an employee of the Council and the Litter Picker to be invited to the AGM to give the Councillors and the Litter Picker an opportunity to meet each other. A full report to be given to the Council at least once a year by the litter picker and the litter picker to continue to record the hours worked.**

**8. Clerks Update**

**Finance**

**8.1.1 Bank Statement Balances and cheques for payment**

Current Account 16324.28

Business Account 5722.54

001200 £156.96 Salary Litter Picker

01201 604.61 Salary and Admin Clerk

001203 100.00 Petty Cash

**Proposed: Cllr. Busby Seconded: Cllr. Barrie**

**All agreed**

**8.1.2 Spreadsheet to date**

**Agreed: This was the same as at the extraordinary meeting two weeks earlier. Clerk to update with the payments agreed at this meeting.**

**8.1.3 Precept update**

**Agreed at the previous extraordinary meeting.**

**8.2 Correspondence**

**8.2.1 A dog poo bin has been requested for Martin Dales.**

**Agreed: Bin to be purchased up to a cost £200 and the Clerk to contact the council to check with them on the location.**

**Proposed: Cllr. Millband Seconded: Cllr. Porter**

**All agreed**

**8.2.2 Benches Request**

**Agreed: To be put on the agenda for the next meeting**

**8.2.3 Emergency Plan – a parishioner has been in touch with regard to using CB radios in an emergency.**

The emergency kit has arrived, a decision to be made where this should be located but there is a preference to keep it in the Village Hall.

Cllr. Porter raised the matter of the Defib.

**Agreed: Clerk to look at instructions displayed and to look at the maintenance for the future with the supplier and when the battery is due to be changed.**

**8.2.4 Travellers Site**

A concern had been raised about travellers coming and going from the site near Eclipse Fencing.

**Agreed: Clerk to write to the Community Police Constable**

**8.2.5 Grit bin needs filling on Pound Road and the bin in Martin Dales needs replacing.**

**Agreed: To be reported on Fix my Street**

**8.2.6 Tennis Equipment**

A Parish Council has said they may have some Tennis Equipment available.

**Agreed: If it is still available for free then Cllr. Barrie will store it.**

**8.3 Clerk Vacancy – Interval Panel**

The Clerk submitted a resignation to the Council in 2019 but unfortunately no one applied for the post. The Clerk agreed to continue to work for the Council until Spring 2021 and three-months’ notice period will now be completed from the 25th January.

The post will be advertised on the Notice Boards on the village hall and in Martin Dales. It will also be put on Facebook and on the website.

**Agreed: The interview panel will be: Cllrs. Attwell, Barrie and Millband probably via zoom if restricted by Government Guidance.**

**All Agreed**

**9. Reports from Reps**

**9.1 Village Hall**

Contact with the management committee has proved difficult but the Clerk has managed to get another email from the secretary which has been distributed to the full Council.

**Agreed: The Christmas Tree needs to be removed from in front of the Village Hall. Cllr. Barrie to switch off the lights and Cllr. Busby will remove tree and fill in the hole supported by Cllr. Barrie.**

**9.2 Finance Group**

**Agreed: Cllr. Porter invited to the group.**

**10. Agenda Items for the next meeting**

Benches

Emergency Plan

Carr-Dyke Sign

Website Update

**Agreed: Cllr. Millband to send the Clerk the administrator password to be able to add the minutes and agenda etc to the website.**

**11. Date of next meeting**

**TUESDAY 16TH March 2021 7.30 via zoom**